



|       |               |            |                        |
|-------|---------------|------------|------------------------|
| In re | (SHORT TITLE) | Debtor(s). | CHAPTER 7<br>CASE NO.: |
|-------|---------------|------------|------------------------|

**DECLARATION OF TRUSTEE**

I, \_\_\_\_\_, the duly appointed chapter 7 trustee, have prepared the foregoing motion to make cash disbursements and believe the amounts specified in each category are reasonable and necessary for an effective and efficient administration of the estate. If this motion proves to be inaccurate or infeasible, I will submit corrected motions as necessary.

I declare under penalty of perjury that the foregoing is true and correct.

Executed this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, at \_\_\_\_\_(city, state).

\_\_\_\_\_  
Chapter 7 Trustee

|       |               |            |                        |
|-------|---------------|------------|------------------------|
| In re | (SHORT TITLE) | Debtor(s). | CHAPTER 7<br>CASE NO.: |
|-------|---------------|------------|------------------------|

### DECLARATION OF NON-OPPOSITION

I declare under penalty of perjury that I am employed by the trustee and as part of my duties I check all incoming correspondence and opposition to the trustee's motions. I certify that the trustee has not been served with any opposition to the foregoing motion as of this date.

|       |           |           |
|-------|-----------|-----------|
| _____ | _____     | _____     |
| Date  | Type Name | Signature |

### ORDER

1. The cash disbursement motion is \_\_\_\_\_granted \_\_\_\_\_denied.
2. The trustee \_\_\_\_\_is \_\_\_\_\_is not authorized to disburse funds from the estate only to the extent noted on Exhibit B.
3. The motion is set for hearing on \_\_\_\_\_ and the trustee is directed to send notice to the U.S. Trustee and to all objecting parties or their attorneys because:

\_\_\_\_\_  
\_\_\_\_\_

Dated: \_\_\_\_\_

JUDGE OF THE UNITED STATES BANKRUPTCY COURT

|       |               |            |                        |
|-------|---------------|------------|------------------------|
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**PROOF OF SERVICE BY MAIL**

STATE OF CALIFORNIA

COUNTY OF \_\_\_\_\_

I am employed by the trustee in the above county. I am over the age of 18 and not a party to the within action.  
My business address is:

On \_\_\_\_\_, I served the foregoing NOTICE OF MOTION AND MOTION No. \_\_\_\_\_  
FOR APPROVAL OF CASH DISBURSEMENT BY THE TRUSTEE; OPPORTUNITY TO REQUEST  
HEARING; DECLARATION OF TRUSTEE; AND ORDER THEREON on the interested parties at their last  
known address by placing a true and correct copy thereof in a sealed envelope with first-class postage fully  
prepaid in the United States Mail at \_\_\_\_\_, California addressed as follows:

**G** See Attached List

I declare under penalty of perjury that the foregoing is true and correct.

\_\_\_\_\_  
Date\_\_\_\_\_  
Type Name\_\_\_\_\_  
Signature

|       |               |            |                        |
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**EXHIBIT "A"****SUMMARY/STATUS OF CASE:**

This Cash Disbursement Motion is filed pursuant to General Order 00-01 of the United States Bankruptcy Court, Central District of California.

Through review of the debtor's schedules, information obtained from creditors or information obtained at the debtor's 341(a) meeting or otherwise, this case appears to have assets and/or potential avoidance actions that may be liquidated for the benefit of creditors.

[insert specific facts of case]

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**EXHIBIT "B"****Estimated Recurring Monthly Expenses During the Cash Disbursement Period**

|          |   |
|----------|---|
| \$ _____ | Rent or Mortgage Payment                          |
| \$ _____ | Property Tax                                      |
| \$ _____ | Insurance   |
| \$ _____ | Utilities   |
| \$ _____ | Repair and Maintenance                            |
| \$ _____ | Property Management                               |
| \$ _____ | Security Services                                 |
| \$ _____ | Advertising Sale of Assets                        |
| \$ _____ | Actual Cost of Noticing, Copying and Postage      |
| \$ _____ | Storage of Estate Assets and/or Books and Records |
| \$ _____ | Long Distance Telephone                           |
| \$ _____ | Expedited Mail                                    |
| \$ _____ | Teletransmission                                  |
| \$ _____ | Delivery of Documents                             |
| \$ _____ | Filing and Process Serving                        |
| \$ _____ | Bank Charges for Research and/or Copies           |
| \$ _____ | Clerks Charges                                    |
| \$ _____ | Court Reporting Fees                              |
| \$ _____ | Witness Fees                                      |
| \$ _____ | Transcript Fees                                   |
| \$ _____ | Notary Fees                                       |
| \$ _____ | Recording Fees                                    |

(Continued on next page)

\$ \_\_\_\_\_ Trustee Travel and Lodging

\$ \_\_\_\_\_ Travel Charges (includes lodging, meals, mileage and parking)

\$ \_\_\_\_\_ Other:

\$ \_\_\_\_\_ Other:

\$ \_\_\_\_\_ Other:

\$ \_\_\_\_\_ Other:

\$ \_\_\_\_\_ Other:

**Total:** \$ \_\_\_\_\_ Estimated Recurring Monthly Expenditures During Cash Disbursement Period

**Total Estimated Other Expenses During the Cash Disbursement Period for which Court Approval is Sought at this Time:**

\$ \_\_\_\_\_ Locksmith Services

\$ \_\_\_\_\_ Initial Moving and Storage Costs; Books and Records and/or Property of the Estate

\$ \_\_\_\_\_ Advertising Sale of Assets

\$ \_\_\_\_\_ Books and Records Destruction Costs

\$ \_\_\_\_\_ Taxes payable pursuant to 11 U.S.C. § 503 (b)(1)(B), but not preconversion taxes

\$ \_\_\_\_\_ Other:

\$ \_\_\_\_\_ Other:

\$ \_\_\_\_\_ Other:

**Total:** \$ \_\_\_\_\_ Estimated Other Expenses During the Cash Disbursement Period

The foregoing expenditures are justified by the following facts: